



Board of Ordained Ministry

West Virginia Conference

THE UNITED METHODIST CHURCH

LETTERS OF REFERENCE—BOARD OF ORDAINED MINISTRY APPLICANTS

Date: _____

Candidate's Name: _____

Candidate's Signature (Required): _____

Please indicate which relationship role this respondent will fulfill by checking one of the following:

Superintendent (1) S/PPRC chair (1) Supervisor/Mentor (1) Church Member (1)

Clergy in Full Connection (2) DCOM or Residency Director (1)

The candidate is responsible for copying this form, signing it, and requesting that the person writing the reference submit it directly to Rev. Steele.

To the person offering the reference:

You have been asked to consider the following questions for a person who is seeking approval from the Board of Ordained Ministry of the West Virginia Conference. Whether you are a Superintendent, S/PPRC chairperson, supervisor, mentor, or colleague, your letter of reference will be an important part of this candidate's process. Please give your candid and complete response to as many of the questions below that pertain to your experience with this individual.

NOTE: The candidate does not have access to the content of these letters without prior consent of the writer.

1. In what capacity have you known the individual?
2. Does the candidate display an ability to lead people to a relationship with Christ? Does the candidate display an ability to develop disciples? Give examples.
3. Is the candidate effective in his/her appointment/job? Give a rationale for your answer.
4. If you have observed the candidate in times of stress and/or conflict, how did he/she respond and how did the circumstances impact the performance of his/her duties?
5. What is your evaluation of the candidate's interpersonal relational skills? How well does he/she get along with a variety of people?
6. What is the attitude of the candidate to deadlines? How would you describe the candidates' ability to meet deadlines?
7. How does the candidate respond to criticism and the suggestions of others?
8. What strengths and skills will the candidate bring to ministry? What weaknesses will the candidate bring to ministry?
9. Does your experience with the candidate cause you to have any concern that this person can function effectively within the structure of the UMC? If your answer is yes, please explain.

*For those offering references: please return this signed form with your letter of reference **prior to December 5, 2023** to: **Rev. Jacob Steele, BOOM Registrar PO Box 2313, Charleston, WV 25328** or BOOMregistrar@wvumc.org.*