Children’s Ministry Director - Nursery through 5th Grade 3/1/2023  
Role: Leading children into a dynamic relationship with Christ and equipping them to serve.  
Job: Plan, coordinate, lead, and delegate various children’s programs offered by the church.  
Reports to:  Senior Pastor/Staff Parrish Relationship Committee  
Hours: 15 hours/week on average  
Compensation: $18/hour  
Overview: Mt. Pleasant UMC is seeking a part-time Children’s Ministry Director to coordinate   
various children’s programs including, but not limited to; Sunday Children’s church, Sunday   
school classes, and biweekly Faith Family Fun nights. The Children’s Ministry Director is   
expected to delegate tasks where possible to volunteer church members and lead or fill in as   
necessary. Duties and programs could potentially be added as the need arises. Compensation and   
hours would adjust accordingly.  
Skills and Characteristics Required:  
•Have a passion for children and children’s ministry  
•Work well with others  
•Be positive, flexible, and growing in Spiritual maturity  
•Strong organizational and leadership skills  
•Good communication skills (in person, phone, text, email, flyers, newsletter articles)  
•Ability to plan ahead 4-6 months  
•Be servant hearted, biblically knowledgeable, engaging, and self-motivated   
•Maintain confidentiality and accountability  
Initial responsibilities/duties:  
•Plan and lead/delegate Sunday mornings “Young Disciples” message, Sunday Children’s   
church, biweekly Faith Family Fun nights  
•Work with, train, and recruit volunteers to assist in children’s programs  
•Work with other work teams (VBS, family ministries, etc.)  
•Coordinate with Administrative Assistant for background checks  
•Assess new and existing programs and make recommendations  
•Act as a liaison with parents  
•Ensure all volunteers/assistants have completed Safe Sanctuaries training  
•Provide curriculum for all aspects of programs  
•Plan and coordinate non-routine projects or functions  
•Fill in for absentees  
•Communicate with church leaders and the congregation regarding the purpose, value,   
and procedures of Children’s Ministry  
•Attend church meetings as directed or called for  
•Capture photos for church marketing material  
We would love an opportunity to speak with you about this position! Mail, email, or drop off a   
resume or show your interest to: Mt. Pleasant United Methodist Church, 62 Turkey Foot Road,

Mineral Wells, WV 26150 or Email mympumc2@gmail.com