**Charge Conference Checklist for Pastors 2019**

*(This checklist is provided for the pastor’s convenience.*

*It is not necessary to return it to the district superintendent.)*

**CHURCH      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PASTOR(S)    \_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

2019-Instructions: General (5 pages)

2019-Instructions: Pastor’s Compensation (7 pages)

2019-Instructions: Insurance (1 page)

2019-Instructions: Pension (1 page)

2019-Attendance Registration

2019-01A or B Charge Conference Report  ***Signatures***

2019-02A or B Pastor’s Charge Conference Report ***(Form plus written report)***

2019-02A or B Reaching and Discipling 2400+ & 2400  ***Signatures***

2019-03 Recommendations for Ministry

2019-04 Certified Lay Servant’s, Certified Lay Speaker, CLM Annual Reports  ***Signatures***

2019-05A or B Service Schedule: A-Single; B-Multi-Church Charge

2019-06A Report of Clergy Support or -06B Assigned Supply  ***Signatures***

2019-07 Accountable Reimbursement Policy  ***Signatures***

2019-08 Medical Reimbursement Policy  ***Signatures***

2019-09 Request forEquitable Compensation ***(IF APPLICABLE)***  ***Signatures***

2019-10 Nominations

2019-11 Parsonage Inspection & Needs Assessment  ***Signatures***

2019-12 Multiple Church Charge Trustees Only

2019-13 Annual Report of Trustees  ***Signatures***

2019-14 Annual Report of the Committee on Finance  ***Signatures***

2019-15 Gifts and Service to Mission

2019-16 Fair Share Form  ***Signatures*** (Hard Copy created by conference and distributed by district)

2019-17 Certificate of Election of Charge Trustees (Usually applies only to multi-point charges)

2019-18 Certificate of Election of Trustees ***(Courthouse filing required if there are changes)***

Additional Reports: Retired Pastors, Annual Report of Deacon, Extension Ministry

Additional forms included in this packet are: Annual Reports for Retirees; Account Reimbursement Items; Internal Controls; Opportunities for Ministry, Fair Share Calculations;