

## Guidelines for Hunger Ministries 2016 - 2020

1. Undesignated funds will be divided and sent out quarterly. Ninety percent (90%) of the total will go to projects within the West Virginia Annual Conference and ten percent (10%) will be distributed to Living Hope High School in Kenya. The money will be distributed proportionally with regard to the amount of each grant.
2. Once a project reaches one hundred percent payout of funds, through designated funds, undesignated funds, or a combination of both categories, that project's grant goal will be considered attained.
3. The application must include a budget and documented expenditures of the previous year for grant consideration.
4. The application must be postmarked by **March 20** of each year. Project applications must be postmarked by the indicated deadline or they will not be considered. (Applications should be made in the first quarter of each year.)
5. Photocopies of previously submitted applications will not be considered.
6. Non-United Methodist projects may apply but must show co-sponsorship of the project with a United Methodist organization. There must be a direct relationship with the UM organization.
7. Hunger grants are to provide assistance for food pantries and other agencies dealing with hunger in our society. Hunger grant money is intended for use in purchasing food, food-related items, and storage (refrigerators, freezers, shelving). Funds are not to be used for administrative costs, salaries, clothing closets, or utility payments for clients.
8. The following will be the grant scale for Food Pantries:

<u>Annual Budget/Expenditures</u>	<u>Hunger Grant Goal Amount</u>
Up to \$10,000, inclusive	\$250
\$10,001 and up	\$500

9. The following will be the grant scale for Community Services Agencies with food programs:

<u>Annual Budget/Expenditures</u>	<u>Hunger Grant Goal Amount</u>
Under \$30,000	\$500
\$30,000 and up	\$1000

Maximum Service Agency grant will be \$1000.

10. All Mission Projects of the West Virginia Annual Conference will automatically receive hunger grants of \$1000.
11. Maximum grants to any project within the Annual Conference will be \$1000.
12. If each grant receives the goal amount, the surplus funds will be distributed proportionally.