

2018-09

### CHARGE REQUEST FOR EQUITABLE COMPENSATION

(Must be submitted 8 weeks prior to effective date regardless of date of charge conference)

District \_\_\_\_\_ Church/Charge \_\_\_\_\_ Pastor \_\_\_\_\_  
 Date Compensation to begin \_\_\_\_\_ How many years on EC \_\_\_\_\_  
 Amount requested \_\_\_\_\_ Amount provided previous year \_\_\_\_\_  
*\*If new request, attach Form I-9 and Bank Direct Deposit Form for Pastor*  
 Pastor's Mailing address \_\_\_\_\_  
 Phone(s) \_\_\_\_\_, \_\_\_\_\_  
 Church/Charge Mailing address \_\_\_\_\_ Phone \_\_\_\_\_

#### Information About Your Church (if a single church charge)

1. Membership \_\_\_\_\_
2. Average worship attendance so far in 2018 \_\_\_\_\_
3. Average worship attendance in 2017 \_\_\_\_\_
4. Average worship attendance in 2016 \_\_\_\_\_
5. Average worship attendance in 2015 \_\_\_\_\_
6. Percentage of Fair Share paid so far in 2018 \_\_\_\_\_
7. Percentage of Fair Share paid in 2017 \_\_\_\_\_
8. Percentage paid in 2016 \_\_\_\_\_
9. Percentage paid in 2015 \_\_\_\_\_

#### Information for each Church on your Charge:

	NAME	MEMBERSHIP	ATTENDANCE			Fair Share % Paid		
			2018	2017	2016	2018	2017	2016
1.	_____	_____	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____	_____	_____

Attached: (\*Request will not be processed without all necessary forms attached)

- Report of Clergy Support
- Copy of Proposed Budget
- Charge Progress Report
- Form I-9 and Bank information (if new request)

Signed: \_\_\_\_\_ Chairperson of SPRC or Finance

Signed: \_\_\_\_\_ Pastor

Signed: \_\_\_\_\_ District Superintendent

**PROGRESS REPORT**

What factors contributed to your current financial situation?

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What steps are you taking to change your situation? What are your plans to revitalize your congregation in the area of Evangelism and meet the social, physical, and spiritual needs of your charge and the surrounding community? What steps are you taking to be able to meet the minimum pastoral salary without assistance from Equitable Compensation Fund (**restricted to 4 years of consecutive assistance**)? What goals for ministry were adopted for your congregations? Be specific.

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Did you have a stewardship campaign last year? \_\_\_\_\_  
Are you planning one this year? \_\_\_\_\_ Do you plan one next year? \_\_\_\_\_  
If no, why not? How are your people being educated in stewardship and the concept of tithing or proportional giving?

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**Signatures of Approval**

SPRC Chair \_\_\_\_\_ Date \_\_\_\_\_

Church Council Chair \_\_\_\_\_ Date \_\_\_\_\_

Pastor \_\_\_\_\_ Date \_\_\_\_\_

District Superintendent \_\_\_\_\_ Date \_\_\_\_\_

**EQUITABLE COMPENSATION CHURCH/ CHARGE BUDGET REQUEST FORM**

Church \_\_\_\_\_

Pastor \_\_\_\_\_

District \_\_\_\_\_

Budget Year \_\_\_\_\_

Amount Budgeted for:

- Clergy Support (include salary, insurance, ARP, utilities, etc.) \_\_\_\_\_
  - Property Maintenance (Church) \_\_\_\_\_
  - Property Maintenance (Parsonage) \_\_\_\_\_
  - Utilities (Church and Parsonage) \_\_\_\_\_
  - Property Insurance \_\_\_\_\_
  - Taxes \_\_\_\_\_
  - Program Expenses \_\_\_\_\_
  - Conference Fair Share \_\_\_\_\_
  - District Fund \_\_\_\_\_
  - Debt Retirement \_\_\_\_\_
  - Capital Expenses \_\_\_\_\_
  - Other \_\_\_\_\_
- Total Budget \_\_\_\_\_

Current Balance in General Treasury \_\_\_\_\_

Current Balance in Designated Funds \_\_\_\_\_

Current Balance in Savings \_\_\_\_\_

Please provide the Charge Plan for underwriting the above budget.

(May use back of this form)